

GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

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MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 04.11.2020 at 2:30 pm

Notice No : Gn/Admn/20/427A

Venue : Board Room , 5th Floor , GNIDSR


Members Present :

1. Prof Dr J. Bhattacharyya – Principal (Chairperson)
2. Mr Simarpreet Singh – Nominee from Narula Education Trust (Director JIS Group)
3. Prof Dr Paromita Mazumdar - Senior Faculty (HoD , Conservative Dentistry & Endodontics)
4. Prof Dr Soumitra Ghosh – Senior Faculty cum Hospital Superintendent (IQAC Coordinator)
5. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics)
6. Prof Dr Richi Burman – Mid Level Faculty (Professor , Oral & Maxillofacial Surgery)
7. Dr Saurav Maji – Entry Level Faculty (Senior Lecturer , Prosthodontics)
8. Dr Baisakhi Banerjee – Senior Administrative Officer , GNIDSR
9. Ms Trisha Banerjee – Student Representative
10. Dr Debadeep Chakravarty - Nominee Employer (Consultant Maxillofacial Surgeon , Peerless Hospital)
11. Dr Kasturi Mukherjee – Nominee from Alumni (Consultant Orthodontist)

Members Absent :

1. Dr Manish Jha – Entry Level Faculty (Senior Lecturer , Prosthodontics)
2. Prof Dr Amit Ray – Senior Faculty (HoD , Oral & Maxillofacial Surgery)
3. Mrs Sukanya Chakraborty – Nominee from Parents
4. Mr. Rana Ghosh – Administrative Head , GNIDSR
5. Dr Jayanta Ghosal – Nominee from Industry (Consultant Paediatrician)
6. Mr Jyoti Banerjee – Nominee from Society (St Xavier's Institution , Panihati , Kolkata)


Chairperson
Internal Quality Assurance Cell
GNIDSR


Coordinator
Internal Quality Assurance Cell
GNIDSR

PROCEEDINGS

Agenda No 12.00 : Introduction to the Meeting

The IQAC coordinator welcomed all members to the meeting and wished good health to all committee members amidst the pandemic. He expressed gratitude to all members that due to the pandemic losing ground, our 1st and 2nd Year students were finally returning to physical classrooms.

Agenda No 12.01 : Confirmation of the Minutes of the Last Meeting.

Notes & Discussion : The summary of the minute of the previous meeting were read out. As no comments were received, the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

Agenda No 12.02 : To Review the Actions Taken on Resolutions of Last Meeting

Notes & Discussion : The actions taken on the resolutions taken in the last meeting were read out.

Resolution : The progress on the resolutions taken in last meeting was noted by all members.

Agenda No 12.03 : Preparation of NAAC SSR and Submission

Notes & Discussion : The committee members were briefed about the progress of the SSR preparations. On behalf of the Steering Committee Prof Dr Burman briefed that the crucial Criteria 1 & 2 documents were nearing completion, however the Steering Team had numerous queries in Criteria 1 clauses (specially inter-departmental training and institutional BOS). The Principal assured he would speak with HOI of some other institutions for inputs regarding them.

Resolution : It was appreciated by the members that the SSR was expected to be ready by March. The members noted the information.

Agenda No 12.04 : Review of Criteria Incharges for SSR

Notes & Discussion : The Chairperson proposed adding HoD/Senior Professor as Additional Criteria Incharges for better execution of the Self Study Report. Dr Goel reiterated that although HoDs are involved with arranging documentation on all criteria's, designating them as Additional Criteria-Incharges would be beneficial in resource mobilization and better future planning.

Resolution : The cell resolved to appoint the following CRITERIA INCHARGES –

- ❖ Criteria 1 – Prof Dr Richi Burman & Prof Dr Shabnam Zahir
- ❖ Criteria 2 - Dr Kaushik Dutta & Prof Dr Amit Ray

- ❖ Criteria 3 – Dr Paromita Mazumdar & Prof Dr Preeti Goel
- ❖ Criteria 4 – Dr Santanu Sen Roy & Dr Arpan Debnath
- ❖ Criteria 5 – Dr Manish Jha & Prof Dr Samarendra Ray
- ❖ Criteria 6 – Prof Dr Jayanta Bhattacharyya & Prof Dr Samiran Das
- ❖ Criteria 7 – Prof Dr Ravi Prakash & Prof Dr Abhijit Chakraborty
- ❖ Criteria 8 – Dr Biswaroop Chandra & Prof Dr Mousumi Pal

Agenda No 12.05 : Implementation of Hospital Management System

Notes & Discussion : Prof Dr Soumitra Ghosh proposed implementation of a intrinsically funded and developed Patient/Hospital Management Software (HMS) in collaboration with Hash Technology. He proposed Dr Kaushik Dutta can spearhead the project and Phasewise implementation of the software can be done. He reiterated the benefits of e-data and its impact on accreditation and NABH recognition. Prof Ray proposed using already marketed softwares like Saral India HMS.

Resolution : The members resolved to approve Self Developed HMS in collaboration with Hash Technology and designated Dr Kaushik Dutta to pursue the project.

Agenda No 12.06 : Curricular Feedback from UG/PG Students

Notes & Discussion : Dr Maji proposed that a separate five question curricular feedback (focused specifically on our Course Outcomes) be taken from UG/PG students. The inputs would help the Curriculum Committee and HoDs to plan better their curriculum. He reiterated that Covid Pandemic has put forward many challenges to teachers and student anxiety is at all time high regarding clinical competence.

Resolution : The IQAC members appreciated the proposal and requested Dr S Maji with DEU to conduct the curricular feedback asap. They resolved that the inputs from the feedback be informed to all Course Coordinators immediately so that corrective action be undertaken immediately.

Agenda No 12.06 : Coursera Subscription for Students

Notes & Discussion : The Chairperson briefed the members about the upcoming Addon Courses on FPD with 3M ESPE and Pedo-Kotha with ISPPD. The Principal/Chairperson proposed that some well established institutes provide free COURSERA courses to its UG students as additional Addon & Value Added training.

Resolution : The committee requested Mr Simarpreet Singh to pursue a comprehensive package with COURSERA such that the UGs get maximal opportunities and choices for Addon and Value Added Courses. The Principal reiterated that the funds allotted for Seminar & Conference are grossly

underutilized for FY 2020-21 and provisions can be made for COURSERA Subscription if deemed beneficial for dental students.

The Meeting ended with the Vote of Thanks to All Members.

Minutes Recorded by : Dr Baisakhi Banerjee

Minutes Drafted by : Dr Preeti Goel

Annexed : Signature Sheet dated 04/11/2020 vide circular Gn/Admn/20/



Principal , GNIDSR

IQAC Chairperson

Chairperson

**Internal Quality Assurance Cell
GNIDSR**



IQAC Coordinator

Coordinator

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